

Example 11. Cover Page for a Record on Motion

Court File Number [FDf-00-0000](#)

In The Court of King's Bench of New Brunswick
Family Division
Judicial District of [Fredericton](#)

Between:¹

[Jane Mary Doe](#)

Applicant

- and -

[John Richard Smith](#)

Respondent

RECORD ON MOTION

For presentation before the court on [September 12th 2025](#), at [10:00 am](#).²

Applicant on Motion:³

[Jane Mary Doe, Applicant](#)
456 Main Street
Hometown, NB
E2A 1Z1
Telephone: 506-555-0000
Email: jdoe@email.com

Respondent to the Motion:⁴

[John Richard Smith, Respondent](#)
789 Queen Street
Hometown, NB
A1B 3C42
Telephone: 506-555-1111
Email: jsmith@email.com

1. Always include the full style of proceeding at the top of court documents. See example 1 for a style of proceeding.

2. Write the date and time of the hearing here.

3. Include your name, address, telephone number, and email address.

4. Include the Respondent's name, address, telephone number, and email address.